



**APPLICATION FOR RESIDENCY**  
**BLOOMFIELD SQUARE APARTMENTS**  
 3161 BLOOMFIELD LANE / AUBURN HILLS, MI 48326  
 (248) 852-4377 • FAX (248) 852-1164  
 www.bloomfieldsquareapartments.com  
 email: info@bloomfieldsquareapartments.com

NOTICE: CO-APPLICANT MUST COMPLETE A SEPARATE RENTAL APPLICATION FORM

Apt. Type \_\_\_\_\_ Floor \_\_\_\_\_ Approx. Move in date \_\_\_\_\_ Term of Lease \_\_\_\_\_

Property Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

THE FOLLOWING ITEMS MUST BE PAID FOR IN CERTIFIED FUNDS, WHEN LEASE IS SIGNED AND BEFORE POSSESSION IS GRANTED. NO PERSONAL CHECKS WILL BE ACCEPTED!

Application Fee \_\_\_\_\_ (non-refundable)

Security Deposit \_\_\_\_\_

Monthly Rent \_\_\_\_\_

Prorated Rent \_\_\_\_\_

Carport # \_\_\_\_\_

Other \_\_\_\_\_

Total \_\_\_\_\_

Less Deposit \_\_\_\_\_

Balance Due \_\_\_\_\_

**DOCUMENTS REQUIRED PRIOR TO APPLICATION APPROVAL:**

- Letter of Employment (that includes date of hire and approx. gross income)
- Driver's License or State I.D. card
- Last Two Pay Stubs
- Social Security Card (if valid for work only, with INS authorization a copy of Visa/Passport will be required.)



Applicant's Email \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Birth Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Present Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_

Present Landlord \_\_\_\_\_ Address \_\_\_\_\_

Phone(\_\_\_\_) \_\_\_\_\_ How Long \_\_\_\_\_ Lease Term \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Previous Landlord if Above is Less Than 2 Years \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Supervisor \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Occupation \_\_\_\_\_ How Long \_\_\_\_\_ Yearly Income \_\_\_\_\_

Previous Employer if Employed less than 1 year \_\_\_\_\_ How Long \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security Number \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Vehicle: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_

Vehicle License Plate # \_\_\_\_\_

Major Credit Card \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Account # \_\_\_\_\_

Major Credit Card \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Account # \_\_\_\_\_

Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_

Checking Account # \_\_\_\_\_ Savings Account # \_\_\_\_\_

In Case of Emergency, Notify \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_

**LIST ALL PERSONS TO OCCUPY APARTMENT OTHER THAN APPLICANT:**

**No other persons will be permitted to live on premises without landlord's written approval.**

<u>Name</u>	<u>Birthday</u>	<u>Age</u>	<u>Relationship</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, where, when and nature of offense \_\_\_\_\_

\_\_\_\_\_

ALL PROMISES MUST BE IN WRITING TO BE BINDING UPON EITHER PARTY.  
APPLICANT: THE INFORMATION YOU DISCLOSE, WILL BE USED AGAINST YOU SHOULD YOU DEFAULT THE TERMS OF YOUR LEASE.

Applicant represents all information on this application to be true and accurate and understands that owner/manager will rely upon said information when accepting this Application. Applicant hereby authorizes the owner/manager and his employees and agents to verify said information and make independent investigations to determine applicant's credit, financial and character standing. Applicant hereby releases owner/manager, his employees and agents and any firm or person supplying them with information from any liability whatsoever concerning the release or use of this information and will hold them harmless from any suit or reprisal whatsoever. All holders of any such information are hereby authorized to release any and all such information they may have concerning the Applicant.

APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

LEASING AGENT \_\_\_\_\_

DATE \_\_\_\_\_

No tenancy is created by this application until a lease is duly executed by the Owner/Manager and Tenant. The \$ \_\_\_\_\_ application fee is non-refundable if rejection or cancellation occurs. If a security deposit was paid and the applicant changes his or her intentions to move into Bloomfield Square Apartments for any reason, Bloomfield Square Apartments shall retain \$100.00 of the Security Deposit since an apartment was taken off the market for the benefit of the applicant. If an apartment was taken off the market for the benefit of the applicant 2 weeks or more, no refund will be made.

APPLICANT: \_\_\_\_\_